OPEN VIRTUAL

PRESENTATION SKILLS MASTERCLASS

On Your
FEET.
present • pitch • persuade

PROGRAMME OVERVIEW

We use the latest in video technology to engage with each participant **before** the day of the training.

During this highly interactive online masterclass, delivered in 2 modules, we help each attendee bring their virtual presentation skills to the next level.

While we do cover theory, we do it in a way that facilitates **learning by discovery**, making the content easier to digest and much more memorable.

WHO WOULD BENEFIT

This programme is for those who wish to improve how they prepare for and deliver presentations.

While we focus on virtual presentations – the skills gained on this programme are relevant to any situation where you have to communicate verbally. This means that tools, techniques and skills are transferrable to help the attendees to **communicate with added impact in any virtual or face-to-face communications**.

It is suitable for those who already have some experience presenting but want to bring their skills to the next level.

Although this is a group event, we make it personal to each attendee.

Before attending the virtual masterclass (via Zoom) we send each attendee a link to our video platform. Through this platform, they have the opportunity to answer some short questions which helps us to get a better idea of their needs.

This means that even though it is a group event, the facilitator can focus on the **individual** needs of each trainee so that they can get the most from the programme.

THE AIM OF THE PROGRAMME

At the end of this online 2 module programme, the attendees will have gained tools to help them in their preparation, but more significantly will have been given personalised feedback to help them improve their performance.

> A REALLY ENJOYABLE SESSION WITH GREAT FACILITATORS. A GREAT BALANCE OF PARTICIPATION. WE WERE MADE TO FEEL VERY COMFORTABLE IN A VIRTUAL SURROUNDING. HIGHLY RECOMMENDED FOR ANYONE STRUGGLING WITH VIRTUAL PRESENTATIONS. THANK YOU!

PROGRAMME OBJECTIVES

On completion of this programme, attendees will know how to:

- ✅ Implement a simple 3-step matrix to prepare for success
- ✅ Identify and enhance their own natural style
- ✅ Use the SSS of presenting
- ✅ Apply best practice for posture in a virtual setting
- ✅ Adjust body language for virtual delivery
- ✅ Maximise vocal impact
- ✅ Engage and connect with a virtual audience
- ✅ Control nerves
- ✅ Present with increased self-confidence
- ✅ 8 ways to open and 8 ways to close a presentation
- ✅ Understand PowerPoint best practice

While there is an overall atmosphere of fun there is also a serious amount of learning taking place. In order to strike the best balance between personal attention and **supportive group dynamics**, we limit the number of attendees to **8**.

METHODOLOGY

This programme is participatory, fast-moving and will focus on the attendees learning through discovery rather than "lecture-style" delivery.
We deliver via zoom, using a variety of tools and delivery techniques to make this virtual programme varied and engaging. These include:

Attendees are asked a few short questions via video to help build awareness around their current skillset.

Opportunity for each attendee to do a very short introductory virtual presentation.

Breakout rooms to allow participants to discuss topics in small groups.

1 to 1 brief personalised feedback to each individual on their short introductory virtual presentation.

Online polls and interactive noticeboard for brainstorming and gathering ideas.

Individual reflection time.

Several opportunities for attendees to contribute formally and ad hoc.

OUR 3-STEP APPROACH

Before the programme we send each attendee a link to our video platform. The facilitator will introduce themselves and let them know a bit more about the programme. The attendees have the opportunity to let us know a bit more about themselves and their specific needs via video to us. With the insights they share, we can address their needs as an **individual** even though they are on a group programme.

During the programme each attendee will receive 1 to 1 feedback on their presentation. Specifically, in the first module they receive this in a breakout room, 1 to 1 with the facilitator. They are given feedback on what they are doing well and given very **specific** guidance on how to improve.

After the programme, attendees will be given **lifetime access** to a client only area on our website where we have helpful videos, books, talks, blogs and in-depth downloadable programme notes.

COST

This programme includes:

- 2 half day live sessions
- Supply and analysis of individual video submission
- One-to-one personalised feedback
- CPD Certification of 7 hours
- Private access to our useful resources.

Please contact us for cost.
Note: We offer a 100% refund if you are not entirely satisfied with our services

FACILITATORS

Majella Byrne

Aideen Lowe

Barbara Moynihan

We are a small team of facilitators, but with a wide diverse of business experience both in Ireland and overseas. In addition to this we all hold internationally recognised training qualifications.

As a team we hold additional and varied qualifications. These vary from IT, to coaching, through to Masters degrees..

We believe that the combination of our **practical business** experience and the academic **qualifications** enable us to understand our clients and help them meet their business goals.

ON YOUR FEET

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