



# SLIDESHOW KEYBOARD SHORTCUTS



# SLIDESHOW KEYBOARD SHORTCUTS: POWERPOINT (PC)

To do this	On PC, Press
Change pointer to a laser dot	Ctrl+L
Change pointer to a pen	Ctrl+P
Change pointer to a highlighter	Ctrl+I
Change pointer to an arrow	Ctrl+A
Change pointer to an eraser	Ctrl +E
Go to slide number	number+Enter
Display a blank black slide, or return to the presentation from a blank black slide	B or . (period)
Display a blank white slide, or return to the presentation from a blank white slide	W or , (comma)
Erase on-screen annotations	E
Go to the next slide, if the next slide is hidden	H
Hide the pointer and navigation button immediately	Ctrl+H
Hide the pointer and navigation button in 15 seconds	Ctrl+U
View the All Slides dialog box	Ctrl+S
View the computer task bar	Ctrl+T
Zoom in	Right click – click Zoom

# SLIDESHOW KEYBOARD SHORTCUTS: POWERPOINT (MAC)

To do this	On Mac, Press
Change pointer to a laser dot	Command+L
Change pointer to a pen	Command+P
Change pointer to an arrow	Command+A
Go to slide number	number+Enter
Display a blank black slide, or return to the presentation from a blank black slide	B or . (period)
Display a blank white slide, or return to the presentation from a blank white slide	W or , (comma)
Erase on-screen annotations	E
Go to the next slide, if the next slide is hidden	H

# SLIDESHOW KEYBOARD SHORTCUTS: GOOGLE SLIDES (PC + MAC)

Please note you **must be in Slideshow** for the keyboard shortcuts to work

To do this	On PC, Press	On Mac, Press
Bring up full list of keyboard shortcuts	Ctrl+/ /	Command+/ /
Change pointer to a laser dot	L or Ctrl+Shift+P	L
Open Speaker notes	S	S
Open Audience Q+A tool	A	A
Go to slide number	Number+Enter	Number+Enter
Go to first slide	Home	Home
Go to last slide	End	End
Display a blank black slide, or return to the presentation from a blank black slide	B	B or . (period)
Display a blank white slide, or return to the presentation from a blank white slide	W	W or , (comma)